

MYDDLE, BROUGHTON & HARMER HILL PARISH COUNCIL

DRAFT MINUTES OF THE COUNCIL MEETING HELD IN MYDDLE VILLAGE HALL ON NOVEMBER 13TH 2025 AT 19:30

Public Session

1. There were six members of the public present, and the following issues were brought to the attention of the council.
 2. Newton on the Hill “Quiet Lane” proposal by Neil Ditty – Sarah Marston advised that no policy in Shropshire Council for this although it is on the list for future initiatives; funding could be available pending the outcome of the review on Community Infrastructure Levy (CIL). Some experience of quiet lane approach in Pontesbury. Highways input would be required as this is not a Parish Council decision. **Action: Sarah to liaise with Neil and to progress alongside development of Shrops Council support for Quiet Lanes and CIL review.**
 3. Wem Road speed reduction proposal by Mark Smith – this is in line with previous council discussions and has continuing support from council members. **Action: Sarah to liaise with Mark to continue progress with Shrops Council.**
 4. Affordable Housing Development update from Russell Purslow – nothing to report; continue to await STAR proposal, noting that STAR currently undergoing re-organisation.
 5. Accident risk associated with footpath exit from Harmer Hill woods onto Ellesmere Road and overgrown nature of footpath on that road along to Harmer Hill Village Hall. **Action: Parish Council to look into providing a mirror to view traffic on exit and Henrietta to report state of footpath on “Fix My Street”.**
 6. Accident risk at Harmer Hill junction (at Bridgewater Arms) due to no road markings. The council advised that there would be a road closure in place at this junction on Sat 6th Dec and it was assumed this would result in new road markings.
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Present:

Mr C. Ruck (Chairman)
Mr M. Andrew
Mr D. Evans
Mrs S. Hammond
Mr A. Harris
Mrs J. Jackson
Mr R. Jones
Mr G. Miller
Mr H. Rook

In Attendance:

Shropshire Councillor Mrs S. Marston
Four members of the public.

Note: best wishes were sent by the council to The Parish Clerk, absent due to illness.

Item	Minutes	Action
1	<u>Apologies</u> None.	
2	<u>Declaration of Personal or Prejudicial Interests</u> Councillor J. Jackson identified that she lived adjacent to Myddle Wood for consideration when discussing item 4b.	
3	<u>Minutes of the Meeting held on 3rd September 2025</u> The minutes were accepted by members and signed by the Chairman.	
4	<u>Matters Arising:</u>	
a	<u>Affordable Housing Project</u> – as per discussion in public session. Noted that at present only 5 requests for Harmer Hill were logged in the Homepoint data.	
b	<u>Myddle Woodland Area</u> – Councillor J. Jackson continues to liaise with Jack Beaumont at Shropshire Council re extending the lease to 99 Years. As at 30 Aug issue has been passed to Community Assets Transfer team for consideration.	JJ
	Following Councillor J. Jackson attendance at Nature Recovery Conference in Ellesmere she asked whether the council should be considering the “bigger picture” within the parish rather than just the wood. Ideas around tree-planting, hedgerows and verges etc. The council agreed its support for projects in the local area, including potential for grant applications to National Lottery / Veolia. However the projects, including sustaining the benefits in future, would be heavily dependent on volunteers from the community. The council agreed to assess the community appetite and level of potential volunteering.	ALL
c	<u>Harmer Hill Reservoir</u> – issues continue with accumulation of items at site despite the Enforcement Notice. Shrops Council officer (Julian Beeston) advises that issue with legal team to judge merit of seeking Enforcement Order through the court system. Sarah to continue pushing issue with Shrops Council	SM
d	<u>Environmental Maintenance</u> – Council still without usual level of support due to health issues. Councillor A. Harris to liaise Clive parish council for potential contacts. Contact known for Tractor with hedge-cutter capability when required.	AH MA
e.	Councillor M. Andrew to install “clean up after you dog” signs at HH play area. The Hollow, Harmer Hill – Sarah Marston will continue to progress temp closure with Shrops Council; no update at present. Councillor J. Jackson opined that all options should be explored alongside the closure proposal.	SM
5	<u>Correspondence Received</u> A list of correspondence received is provided at the end of these minutes. The chairman highlighted the concern expressed around Oak Tree at the bottom of The Hollow. This is on private land, so further investigation of options required.	Chair & Clerk

6	<u>Accounts for payment, Financial Statement and details of Cumulative Expenditure:</u> Payment of the following accounts were approved : <table><tr><td>Mr. J. Wilson</td><td>Salary (September)</td><td></td><td>£425.15</td></tr><tr><td>HM Revenue & Customs</td><td>Tax and NI (September)</td><td></td><td>£327.36</td></tr><tr><td>Shropshire Council</td><td>Play Area Inspections (Fees for two years)</td><td></td><td>£1,664.00</td></tr><tr><td>Mr. M. Andrew</td><td>Black waste bags</td><td></td><td>£8.50</td></tr><tr><td>Mr. C. Ruck</td><td>Strimmer/brush cutter</td><td></td><td>£36.97</td></tr><tr><td>PKF Littlejohn</td><td>External Audit</td><td></td><td>£252.00</td></tr><tr><td>Mr. C. Ruck</td><td>Fuel for strimmer</td><td></td><td>£13.66</td></tr><tr><td>Paperwrite</td><td>Stationery/print & copy</td><td></td><td>£19.77</td></tr><tr><td>Glasdon</td><td>Dog waste bags</td><td></td><td>£303.84</td></tr><tr><td>Mr. J. Wilson</td><td>Office Rent (April – Sept. inclusive)</td><td></td><td>£225.00</td></tr><tr><td>Mr. J. Wilson</td><td>Salary (October)</td><td></td><td>£441.84</td></tr><tr><td>HM Revenue & Customs</td><td>Tax and NI (October)</td><td></td><td>£341.83</td></tr><tr><td>Royal British Legion</td><td>Remembrance Day wreath</td><td></td><td>£20.00</td></tr><tr><td>Mr. J. Wilson</td><td>Expenses (Sept./Oct.)</td><td></td><td></td></tr><tr><td></td><td>Postage</td><td>£17.85</td><td></td></tr><tr><td></td><td>Travel</td><td>£25.20</td><td></td></tr><tr><td></td><td>Broadband/Phone</td><td>£60.00</td><td></td></tr><tr><td></td><td></td><td></td><td>£103.05</td></tr><tr><td></td><td></td><td>Total</td><td>£4,182.97</td></tr></table> The Financial Statement was tabled and approved.	Mr. J. Wilson	Salary (September)		£425.15	HM Revenue & Customs	Tax and NI (September)		£327.36	Shropshire Council	Play Area Inspections (Fees for two years)		£1,664.00	Mr. M. Andrew	Black waste bags		£8.50	Mr. C. Ruck	Strimmer/brush cutter		£36.97	PKF Littlejohn	External Audit		£252.00	Mr. C. Ruck	Fuel for strimmer		£13.66	Paperwrite	Stationery/print & copy		£19.77	Glasdon	Dog waste bags		£303.84	Mr. J. Wilson	Office Rent (April – Sept. inclusive)		£225.00	Mr. J. Wilson	Salary (October)		£441.84	HM Revenue & Customs	Tax and NI (October)		£341.83	Royal British Legion	Remembrance Day wreath		£20.00	Mr. J. Wilson	Expenses (Sept./Oct.)				Postage	£17.85			Travel	£25.20			Broadband/Phone	£60.00					£103.05			Total	£4,182.97	Clerk
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7	<u>External Audit Report</u> Item postponed awaiting further information from Parish Clerk.	Clerk																																																																												
8	<u>Traffic – To consider Speed Control/Safety Measures on:</u> a Wem Road, Harmer Hill – as per Public Session discussion. b The area by Myddle School – on Shrops Council list for 20mph; timing unknown. c Baschurch Road (Myddle to Myddlewood) – Sarah Marston advised that she had raised at Council but no specific progress. New Shrops Council policy being developed to allow Parish Councils to request speed limit changes.																																																																													
9	<u>Report from Shropshire Councillor Sarah Marston</u> In addition to the briefing note provided to council in advance, Sarah advised that she is on the Working Group to review / revise CIL scheme.																																																																													
10	<u>Planning Issues</u> Chairman confirmed the outcomes as listed on the agenda and highlighted that Shrops Council had circulated draft Supplementary Planning Documents (SPDs) for consultation. Council members to review and provide comment as appropriate. (Clerk’s e-mail of 6 Nov contains details and links to the SPDs).	ALL																																																																												

11	<u>Police Report</u> Council noted Police presence at Myddle School locale and motorbike speed check at Harmer Hill Ellesmere Road. Sarah to request if data would be available from the “traffic wires” that had been installed on Wem Road Harmer Hill.	SM
12	<u>Progress reports on projects:</u> a Play Area Upgrade – Councillor D. Evans identified “Kompan” as potential equipment source; he will obtain catalogue to enable understanding of options/prices. b Tree Planting – as per discussion under item 4b. c Charging Points – Councillor G. Miller advised no update yet.	DE GM
13	Community Led Reports a Housing – Nothing to report. b Traffic and Transport – Nothing to report. c Community Spirit – Councillor M. Andrew advised Harmer Hill Village Hall Christmas social to be held 6 Dec with Ukulele Band and refreshments. d Chairman advised next Myddle Clickers session to be held Tues 18th Nov. Business and Farming - Nothing to report.	
14	<u>Exchange of Additional Information</u> a Additional Agenda items for the next meeting – any items to be notified to Clerk. b For members to raise issues needing urgent attention -	ALL
15	<u>Budget Proposals for 2026-2027</u> Chairman advised that he, deputy chair and Clerk would soon discuss proposals for 26/27 budget. Councillors to notify and potential proposals to Clerk.	ALL
16	<u>Committee and other reports</u> Councillor S. Hammond provided a verbal update on the North Shropshire SALC (Shropshire Association of Local Councils) meeting of 15th September. Brief note attached with the minutes. She will attend the next SALC meeting on 15th Jan 26. Councillor G. Miller highlighted the Webinars on Digitisation (voice call) available next week.	SH
17	<u>Meeting Dates for 2026</u> Confirmed dates for 2026 meetings are listed as an Addendum to the minutes	

18	<u>Date and Time of Next Meeting</u> Wednesday January 7 th at 19:30 Harmer Hill Village Hall	All
19	<u>Any Other Business</u> The chair reminded council members to check and confirm the online record of their Declaration of Interests as per Clerk's e-mail 4 Nov. Councillor R. Jones highlighted the safety and rain water issues with the footpath from Keepers Lane through the woods and the lack of clarity on ownership preventing any rectification. The footpath is not on The Definitive Map (the legal record of public rights of way in England and Wales) and was not part of the recent parcels of land sold. The Clerk would be asked to contact the Sansaw Estate seeking any information they may have on ownership.	All Clerk

Minutes approved as a true record:

Signed _____ **Chairman** **Date:** _____ **2026**

MYDDLE, BROUGHTON AND HARMER HILL PARISH COUNCIL

Correspondence received since the September Meeting:
 Cllr. Sarah Marston – request for the dog warden to visit.
 E News Letter.
 Shrewsbury & Telford Hospital – Get Involved.
 Lucy Burton - Proposed closure for work on electricity poles – November 14th.
 Phil Bamber Footpath 67A.
 Vice Chairman – Resident interested in being employed for Parish work.
 Resident – Concerns about Wem Road speed limit.
 Cllr. Sarah Marston – Affordable Housing Development.
 Resident – Seeking advice regarding development in 'The Pines'.
 ALC – Weekly Briefing.
 Dianne Dorrell – Area Committee Review.
 Julian Beeston (Senior Enforcement Officer) – Harmer Hill Reservoir.
 Cllr. S. Marston – Shepherds Hut in The Pines area.
 Shrewsbury & Telford NHS Trust - Hospital Up-date.
 Resident – Concern about development in The Pines Area.
 Cllr. R. Jones – Complaint about overgrown hedge and car parking.
 Dianne Dorrell - Local Council Award Scheme.
 John Campion – PCC Newsletter.
 ALC – Weekly Briefing.
 Shropshire Councillor S. Marston – Funding Grants.
 PCSO Jamie Robinson – Police Newsletter.
 ALC – Weekly Briefing w/c 6th. October.
 Shropshire Council Parking Tariff Briefing.
 Linda Gregory – problems with an oak tree.
 ALC - Newsletter (October 13th).

Shrewsbury & Telford Hospital Trust – Newsletter (October 13th).
 Shropshire Council – Closure of Marton Road, Baschurch.
 ALC – Newsletter (October 20th).
 ALC – Local Youth Transformation Policy.
 Chris Mellings – Shropshire Food Resilience.
 Shropshire Council – Election Fees.
 ALC – Weekly Briefing.
 Chris Mellings – BT Led Awareness Session.
 Cllr S. Hammond – Shropshire Food Resilience.* Shropshire Council – Litter Picking Volunteers.
 Cllrs. R. Jones & M. Andrew Bridgewater Junction.
 Austin Vaughan – Play Area Inspection reports.
 ALC – Local Youth Transformation Pilot.
 Cllr. M. Andrew – Dog Waste Posters.
 Visit Shropshire – First Aid Courses.
 Chris Mellings – Planning Briefing Note
 Shrewsbury & Telford NHS Hospital Trust – Get Involved (November Edition).
 Cllr. G. Miller - Response to Briefing Note re. planning.
 John Campion – Police Commissioners November Newsletter.

Addendum

Dates of future meetings

Wednesday January 7 th	at 19:30	Harmer Hill Village Hall
Wednesday March 4 th	at 19:30	Myddle Village Hall
Wednesday May 6 th	at 20:00	Harmer Hill Village Hall (Council AGM)
Wednesday June 24 th	at 19:30	Myddle Village Hall
Wednesday September 2 nd	at 19:30	Harmer Hill Village Hall
Thursday November 12 th	at 19:30	Myddle Village Hall

Annual Parish Meeting – open to the public

Wednesday May 6th at 19:00 Harmer Hill Village Hall